

Any findings noted on the inspection report that do not meet the minimum standards established in the regulation should be repaired prior to placing the vehicle in service. All maintenance and repairs should be documented and maintained in files at the operating location.

At the end of the shift, the driver shall perform a post-trip inspection and provide the original copy to the location office for documentation retention requirements (minimum 90 days). Location management is responsible for ensuring that the pre and post trip inspections are properly completed and documentation is maintained at the vehicle location.

If the DOT audits the company's operation, or if one of your vehicles is involved in a serious accident, the inspectors and investigators may want to look at the company's Driver Vehicle Inspection Reports (DVIR). It is important to make sure that all drivers understand the reasoning behind completing and documenting pre and post inspection reports that are required in § 396.11 and § 396.13.

Training Requirements

Although the regulations do not specify training requirements, drivers should be trained on pre-trip and post-trip vehicle inspection requirements and DVIR requirements in connection with DOT hazmat employee function specific training.

Maintenance and Review

Managers and supervisors can promote compliance efforts by conducting spot checks of driver vehicle inspections and routine reviews of DVIR's.

The attached Pre and Post Inspection checklist has been developed for your use and may be used to document vehicle inspection.

Driver Pre-Trip/Post-Trip Inspection Checklist

Vehicle (Make/Model/ Year): _____ **Odometer Reading:** _____

Trailer Number: _____ **Hubometer Reading:** _____

Inspection Date: _____ **Time:** _____ **A.M. P.M.**

Check any item that needs attention. Provide details under Comments section.

Tires		
OK	Needs Attention	
<input type="checkbox"/>	<input type="checkbox"/>	Proper inflation
<input type="checkbox"/>	<input type="checkbox"/>	Adequate tread
<input type="checkbox"/>	<input type="checkbox"/>	Spare inflated
Leaks (look underneath)		
OK	Needs Attention	
<input type="checkbox"/>	<input type="checkbox"/>	Oil
<input type="checkbox"/>	<input type="checkbox"/>	Fuel tanks
Gauges		
OK	Needs Attention	
<input type="checkbox"/>	<input type="checkbox"/>	Fuel
<input type="checkbox"/>	<input type="checkbox"/>	Temperature
<input type="checkbox"/>	<input type="checkbox"/>	Dashboard warning light
Lighting System		
OK	Needs Attention	
<input type="checkbox"/>	<input type="checkbox"/>	Headlights
<input type="checkbox"/>	<input type="checkbox"/>	Brake lights
<input type="checkbox"/>	<input type="checkbox"/>	Turn signals
<input type="checkbox"/>	<input type="checkbox"/>	Hazard lights
<input type="checkbox"/>	<input type="checkbox"/>	Reflectors
Safety Equipment		
OK	Needs Attention	
<input type="checkbox"/>	<input type="checkbox"/>	Fire extinguisher
<input type="checkbox"/>	<input type="checkbox"/>	Reflective triangles/flares
<input type="checkbox"/>	<input type="checkbox"/>	Spare bulbs/fuses
<input type="checkbox"/>	<input type="checkbox"/>	Emergency contact info
<input type="checkbox"/>	<input type="checkbox"/>	Cell phone/two-way radio

Trailers		
OK	Needs Attention	
<input type="checkbox"/>	<input type="checkbox"/>	Brake connections
<input type="checkbox"/>	<input type="checkbox"/>	Coupling chains
<input type="checkbox"/>	<input type="checkbox"/>	Coupling king pin
<input type="checkbox"/>	<input type="checkbox"/>	Doors
<input type="checkbox"/>	<input type="checkbox"/>	Landing gear
<input type="checkbox"/>	<input type="checkbox"/>	Tires/wheels
Other Equipment		
OK	Needs Attention	
<input type="checkbox"/>	<input type="checkbox"/>	Windshield wipers
<input type="checkbox"/>	<input type="checkbox"/>	Fans and defroster
<input type="checkbox"/>	<input type="checkbox"/>	Brake system
<input type="checkbox"/>	<input type="checkbox"/>	Mirrors
<input type="checkbox"/>	<input type="checkbox"/>	Horn
<input type="checkbox"/>	<input type="checkbox"/>	Exhaust system
<input type="checkbox"/>	<input type="checkbox"/>	Seat belts
Comments:		

- Condition of vehicle is acceptable
- Defects noted above have been repaired
- Defects noted above need not be repaired for safe operation of vehicle

Mechanic's Signature: _____ **Date:** _____

Driver's Signature: _____ **Date:** _____

